



## FEES SCHEDULE 2018 - 2019

### APPLICATION FEE

A non-refundable Application Fee is payable at the time of application.

- VND 3,180,000 (per student)

### ACCEPTANCE FEE

A non-refundable Acceptance Fee is payable within 7 days from receiving an offer of a place to confirm your child's enrolment at the School.

- VND 31,800,000 \* for Kindergarten (Infant, Junior & Senior)
- VND 63,600,000 for Primary or Middle School (Years 1-11)
- VND 31,800,000 for Senior School (Years 12 & 13)

\* The Acceptance Fee for Kindergarten is half that for Primary. The remainder (VND 31,800,000) is payable when your child progresses to Year 1.

### ENGLISH AS AN ADDITIONAL LANGUAGE (EAL) FEE

This fee is payable if your child requires English language support as part of their curriculum. The level of English language support your child needs is determined at the time of interview/testing and is communicated to parents when the child is accepted into the School.

- VND 15,000,000 per semester for students in Years 1-6
- VND 19,000,000 per semester for students in Years 7-11

If the child no longer needs English language support during the Academic Year (as determined by the School), a refund can be offered on EAL fees from the date the child stops receiving English language support to the end of the semester.

### STUDENT SUPPORT SERVICES (SSS) FEE

Students requiring a modified or special education program will be required to pay an additional fee for special education needs. The SSS Fee is determined on a case-by-case basis according to the needs of the child and will be reviewed annually. The fee covers additional staffing and support for the child.

### DISCOUNTS

An Early Bird Discount of 1.5% off the Annual Tuition Fee is available if payment is made in full before 1 May 2018.

Family Discounts are available as follows:

Family Discounts	Acceptance Fee	Tuition Fee
The first (oldest) child	0%	0%
The second (next oldest) child	50%	0%
The third and subsequent children of the same family	100%	20%

## TUITION FEES – KINDERGARTEN

\* AHCC: After hours childcare from 2.30pm to 4.30pm daily | Fees are in VND

	Program	Schedule	Payment Options	
			Annual (Option A)	Three Instalments (Option B)
			<i>Due by 1 July</i>	<i>Due by 1 July, 1 November and 1 March</i>
XI CAMPUS	Infant (18 months +) Junior (2.5 years old +)	3 Mornings	92,000,000	33,000,000
		4 Mornings	123,000,000	44,000,000
		5 Mornings	153,000,000	55,000,000
		3 Full Days	131,000,000	47,000,000
		4 Full Days	175,000,000	62,000,000
	Infant (18 months +) Junior (2.5 years old +) Senior (3.5 years old +)	5 Full Days	219,000,000	78,000,000
		5 Full Days + AHCC *	236,000,000	84,000,000
THAO DIEN CAMPUS	Junior (2.5 years old +)	3 Mornings	107,000,000	38,000,000
		4 Mornings	143,000,000	51,000,000
		5 Mornings	179,000,000	64,000,000
		3 Full Days	154,000,000	55,000,000
		4 Full Days	205,000,000	73,000,000
	Junior (2.5 years old +) Senior (3.5 years old +)	5 Full Days	256,000,000	91,000,000
		5 Full Days + AHCC *	276,000,000	99,000,000
THU THIEM CAMPUS	Junior (2.5 years old +)	3 Mornings	92,000,000	33,000,000
		4 Mornings	123,000,000	44,000,000
		5 Mornings	153,000,000	55,000,000
		3 Full Days	131,000,000	47,000,000
		4 Full Days	175,000,000	62,000,000
	Junior (2.5 years old +) Senior (3.5 years old +)	5 Full Days	219,000,000	78,000,000
		5 Full Days + AHCC *	236,000,000	84,000,000

## TUITION FEES – PRIMARY, LOWER SECONDARY & SENIOR SCHOOL

Fees are in VND

	Year Group	Date Of Birth Guidelines	Payment Options	
			Annual (Option A)	Three Instalments (Option B)
			<i>Due by 1 July</i>	<i>Due by 1 July, 1 November and 1 March</i>
PRIMARY	Year 1	01/09/2012 - 31/08/2013	393,000,000	140,000,000
	Year 2	01/09/2011 - 31/08/2012	433,000,000	154,000,000
	Year 3	01/09/2010 - 31/08/2011	456,000,000	163,000,000
	Year 4	01/09/2009 - 31/08/2010	456,000,000	163,000,000
	Year 5	01/09/2008 - 31/08/2009	456,000,000	163,000,000
	Year 6	01/09/2007 - 31/08/2008	456,000,000	163,000,000
LOWER SECONDARY	Year 7	01/09/2006 - 31/08/2007	496,000,000	177,000,000
	Year 8	01/09/2005 - 31/08/2006	506,000,000	180,000,000
	Year 9	01/09/2004 - 31/08/2005	523,000,000	187,000,000
	Year 10	01/09/2003 - 31/08/2004	526,000,000	188,000,000
	Year 11	01/09/2002 - 31/08/2003	553,000,000	197,000,000
SENIOR	Year 12	01/09/2001 - 31/08/2002	604,000,000	215,000,000
	Year 13	01/09/2000 - 31/08/2001	604,000,000	N/A

## PAYMENT OPTIONS

- Option A is 7% less than Option B, provided the Annual Tuition Fee is paid on time by the due date.
- Option A is only available to students who enrol before 1 October.

## INCLUDED IN TUITION FEES

	Stationery Starter Pack	Curriculum related day trips	Lunch + Snack	External Examinations	Camps	Accident Insurance	Selected ASA *
<b>Kindergarten/ Primary</b>	✓	✓	✓	✓	✓	✓	✓
<b>Lower Secondary/ Senior</b>	✓	✓	x	✓	✓ (for Lower Secondary only)	✓	✓

- Tuition Fees do not include the costs of school buses, uniforms and academic competitions.
- Textbooks will be on loan from the School and collected at the end of the Academic Year.
- Accident Insurance only applies to accidents which occur at AIS or on an AIS activity.
- \* ASA: After School Activities.

## CONDITIONS

If a student is enrolled into the School after 1 October, the Tuition Fee (and any EAL Fee or Bus Fee) payable will be calculated on a pro-rata basis for the number of school days remaining in the academic year and based on the three instalments option. The balance of the current instalment period will be payable immediately, and the remaining instalments will be payable in accordance with the due dates noted in the table above.

The School reserves the right to increase the Tuition Fees during the academic year if the annualised inflation rate exceeds 10% during a Term, and/or if the VND depreciates against the USD by more than 5% from the first day of the academic year. In such cases, the School will publish the new fees on its website, and the remaining Tuition Fees payable on a three-instalment basis will be payable in the new published amounts.

## PAYMENT OF FEES

All relevant fees are payable before a student commences at (or returns to) the School. Parents are responsible for ensuring the payment of fees. This responsibility cannot be delegated to a company.

A 1.5% penalty per month is applied to all outstanding amounts owing 30 days from the due date as students stated in the Debit Note issued by the School.

The School reserves the right to withhold the school report and any academic transcripts of any student whose fees remain unpaid from such time. Any scholarships or discount on fees will be withdrawn and a new Debit Note will be issued. Students may be suspended or asked to leave the School for non-payment of fees.

Payment of fees are made by bank transfer or credit card. Cash payments can be made at the School Cashier for amounts under VND 30,000,000 only.

Fees must be paid in VND, or in USD where permitted under Vietnam's foreign currency regulations. Payments in USD will be calculated at the central exchange rate for USD quoted by State Bank on the day of payment.

Payments by bank transfer or cash may be made to either of the following school accounts:

Payee	AIS	AIS
<b>Account number</b>	3689155 (for VND); 3689144 (for USD)	007100-0680391 (for VND) 007137-0772535 (for USD)
<b>Bank</b>	<b>ANZ Bank (Vietnam) Limited - Ho Chi Minh City Branch</b> 10F, MPlaza 39 Le Duan street, District 1, Ho Chi Minh City, Vietnam	<b>Vietcombank - HCM Branch</b> 5 Me Linh Square Ben Nghe Ward, District 1, HCMC, Vietnam
<b>Swift Code</b>	ANZB NVX472	BFTV VNVX 007
<b>CIF Number</b>		5947125

Instructions for payment of fees by bank transfer should reference the Student ID number contained on the Debit Note and the student's name. The Payer is liable for all bank charges. Documentary proof of payment by bank transfer must be provided to the School.

## REFUNDS

In the event that a parent/guardian wishes to withdraw a student, written notice must be provided on the standard Withdrawal Form, signed by the parents/guardians and returned to the School at least 8 school weeks before the Withdrawal Date (ie the last date on which the student actually attends school).

Failure to provide the required notice will result in forfeiture of the full amount of any Bond or Security Deposit held by the School. The School will refund a proportion of any prepaid Tuition Fee (and any EAL Fee) depending on the amount of notice given. The proportion to be refunded will be calculated on a pro-rata basis by dividing the number of school weeks remaining from the Withdrawal Date until the end of the current payment period by the total number of school weeks for that payment period.

If there is no prepaid Tuition Fee, or if the amount of any prepaid Tuition Fee is insufficient to cover any shortfall in notice provided, the parent/guardian will pay the School an amount equal to the Tuition Fee owing for that shortfall, immediately upon invoice.

Other monies owing to the School at the Withdrawal Date (eg fees, lost/damaged textbooks, unreturned library books, etc) will be also deducted from any refund (or, if no refund is owed, will also be payable by the parent/guardian, immediately upon invoice). The School reserves the right to withhold the school report and any academic transcripts of any student who owes money to the School at the Withdrawal Date. The Application Fee, Acceptance Fee, SSS Fee, and any other prepaid bus or extra-curricular fees are not refundable at any time.

The School will pay any Tuition Fee refunds to the person/company from whom it received the monies by telegraphic transfer in VND.

In the event that all or part of the School is closed temporarily or permanently due to pandemic, terrorism or for any other reason, the School will not be liable to refund any fees or other monies it has received.

## NOTES

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### Thu Thiem Campus

(Kindergarten – Year 13)  
264 Mai Chi Tho (East-West Highway)  
An Phu Ward | District 2 | HCMC  
t: +84 28 3742 4040

### Thao Dien Campus

(Kindergarten – Year 6)  
APSC Compound | 36 Thao Dien Road  
Thao Dien Ward | District 2 | HCMC  
t: +84 28 3744 6960

### Xi Campus

(Kindergarten)  
190 Nguyen Van Huong Street  
Thao Dien Ward | District 2 | HCMC  
t: +84 28 3519 2727